

Prairie View A&M University  
Whitlowe R. Green  
College of Education  
Department of Curriculum and Instruction

Faculty Meeting Minutes  
March 19, 2008

Call to Order

Dr. Hanson presided over the meeting in the absence of Dr. Butler. The meeting was called to order at 1:15.

Committee Reports

Dr. Hawkins discussed the Math (4-8) delivery system and non delivery system and her meeting with representatives of the Math Department. Dr. Booker stated that the degree plans put together by Dr. Mason and Dr. Metha did not recognize a delivery system and that a non delivery system could possibly be an alternative certification major. There was further discussion regarding the degree plans and the need for clarification of terminology. Dr. Booker requested a consultant to assist faculty with the clerical work.

Dr. Perkins wanted to know if EC-4 could eliminate one Art class from the core requirements or if Interdisciplinary requirements could eliminate Art 2283 and Music 1113. Dr Hawkins added Drama 1103 to Dr. Perkins list. Dr. Booker related that the TExES s consisted of 15% of Math, Art, Social Studies and 45% Reading. The faculty concluded that the Drama Dept. should be contacted to have input.

Unfinished Business/

- Matrix  
Complete and return faculty Matrix

New Business

Faculty Handbook

Dr. Booker stated that there have not been **any** discussions by the departmental faculty concerning the listed documents:

1. Faculty Handbook effective September 1, 2005.
2. College of Education Minimum Standards for Promotion and Tenure
3. Annual 2007-2008
4. Portfolio Documents

Dr. Johnson stated that she had not received or formally communicated with anyone regarding the promotion and tenure procedure.

Dr. Booker and Dr. Hansen stated that they would have been alarmed if they had seen the aforementioned documents in the fourth year of their tenure position. The documents that were delivered to the faculty meeting did not have a source, date or signature. Faculty members raised serious questions about the documents given to them on March 19, 2008.

Meeting adjourned at 2:05 P. M.

Respectfully submitted,

March 19, 2008

Debra J. Johnson (DJ), PhD